Volunteer of the Year Award

Criteria

- Nominees must have worked for an NCA member company during the year in which they are nominated.
- Nominees must demonstrate exemplary volunteerism leadership and serve as a positive example to others, while advancing the mission of the association.

Nomination Process

- A letter of nomination from an employee of an NCA member in good standing submitted to the National Coffee Association.
- A description of the nominee’s significant contributions as a volunteer must be provided.
- For nominees to be considered as award recipients at the next annual convention, all letters of nomination must be submitted (postmarked) to the NCA headquarters office by September 15 of the year prior to the date of the convention.
- Candidate may also be identified by NCA staff and submitted.

Selection Process

- The External – Member Relations Committee shall review nominations for the Volunteer of the Year Award.
- The actual awarding of the Volunteer of the Year Award is dependent upon a majority of Committee members voting in favor of bestowing the Volunteer of the Year Award.

Award and Award Distribution Process

- The Volunteer of the Year Award winner will be presented with a plaque at the NCA Annual Convention.

Broader Association Recognition

Recipients of the Volunteer of the Year Award will be recognized:

- In the program of the Convention at which they are honored.
- In Coffee Reporter in the first issue following the award’s presentation.
- On a permanent webpage on www.ncausa.org tentatively titled “Volunteerism Awards” (to be developed).